**Electronic reporting procedure**① Fill out a report using a program that has received a suitability test (approximately 10 companies)※ The electronic report preparation program (Smart A) has been provided free of charge since March 2012. (For consolidated tax payment)Electronic corporate tax reporting is not provided)② Access Hometax website: https://[www.hometax.go.kr](http://www.hometax.go.kr/)③ [Report/Payment] → [Tax report] → [Corporate tax]select

- (common)Reports being filled out or submitted at Hometax are stored in the Hometax DB, so they can be retrieved from anywhere.Can be completed or confirmed by inquiry- (Report conversion method)Upload the electronic reporting file of the report prepared in the accounting program to the Hometax server, verify the format and content, and submit the report if it is normal.\* Error data as a result of conversion: supplement/rewrite report- (Writing methodReport) When you access Hometax and want to fill out the report yourself, select from simple report, non-profit corporation report with interest income only, interim prepayment report, or consolidated interim prepayment report, fill it out on the corresponding writing screen, and submit it.④ Confirm receipt of all sent reportsIf multiple companies are sent at once, multiple receipts can be checked.\* Additionally, you can check whether the receipt, payment slip, and attached documents have been submitted in the report submission list on the step 2 [Report Details] screen.⑤ Electronic submission of auxiliary documents such as settlement documents (February 23, 2015)service commencement)[Report/Payment]→ [Tax report] → [Corporate tax] → [Submission of attached documents] → View the submitted report → Click [Submit] of the relevant report → Upload the attached document PDF file and click [Submit supporting documents] (However, the reported tax(Can be submitted by agent or corporation)※ [Report/Payment] in the top menu → [National Tax Payment] → [Inquiry and Payment of Tax to Pay] → Select the item to be paid and click the [Pay] button.Click to link with the Korea Financial Telecommunications and Clearings & Clearings Institute Giro System to pay corporate tax.※ Top of the menu [Report/Payment] → [Local income tax Payment] → [Go to payment] button When you click Ministry of Public Administration and Security Go to Witax system and local income tax (corporate tax) Payment possible※ After accessing Hometax https://www.hometax.go.kr), go to [Hometax Homepage] → [Customer Center] → [Data Room] to use materials such as corporate tax-related user manuals and frequently asked questions and answers.